

EMPLOYMENT PROCEDURE COMMITTEE

**MEETING HELD AT THE TOWN HALL, BOOTLE
ON 25 NOVEMBER 2024**

PRESENT: Councillor Moncur (in the Chair)
Councillor Lappin

34. APPOINTMENT OF CHAIR

RESOLVED:

That Councillor Moncur be appointed as Chair for this and subsequent meetings of the Employment Procedure Committee relating to recruitment to the post of Chief Legal and Democratic Services Officer (Monitoring Officer).

35. APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor Pugh.

36. DECLARATIONS OF INTEREST

No declarations of interest were received.

37. MINUTES OF THE MEETING HELD ON 28 OCTOBER 2024

RESOLVED:

That the minutes of the meeting held on 28 October 2024 be confirmed as a correct record.

38. EXCLUSION OF PRESS AND PUBLIC

RESOLVED:

That, under Section 100A(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it would involve the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A to the Act. The Public Interest Test has been applied and favours exclusion of the information from the press and public.

**39. RECRUITMENT TO THE POST OF CHIEF LEGAL AND
DEMOCRATIC SERVICES OFFICER (MONITORING OFFICER).**

The Committee considered the report of the Executive Director of Corporate Services and Commercial relating to recruitment to the post Chief Legal and Democratic Services Officer (Monitoring Officer).

RESOLVED: That

- (1) the shortlist of candidates for progression to the technical interview stage be approved.
- (2) the proposed approach for this recruitment be approved and it be noted that:
 - (a) the post is graded Hay 3, salary £96,369 per annum.
 - (b) given the potentially small field of candidates for this role, the recruitment agency Starfish had carried out an executive search on behalf of the Council.
 - (c) a copy of the advertisement could be found at appendix 1.
 - (d) the job description and person specification were included at Appendix 2.